**FIRST NAME LAST NAME**

JOB TITLE (Only if you work in a specific field)

email[@email.com](mailto:xxx@email.com) | (XXX) XXX-XXXX | City, State | LinkedIn: optional

**KEY HIGHLIGHTS**

* Here you’ll insert your **key highlights** as mentioned in the resume guide
* They’ll give the reader a quick rundown of what you bring to the table
* **Bold** the important parts to make it easier to read

**WORK EXPERIENCE**

**Company name (City, State/Country)**

**Month Year - Month Year**

**Job title**

* Here’s you’ll use bullet points to describe your work experience
* Use the format: [Accomplished] by [specific details on how you did it]
* Our guide explains how in more detail

**Company name (City, State/Country)**

**Month Year - Month Year**

**Job title**

* Here’s you’ll use bullet points to describe your work experience
* Use the format: [Accomplished] by [specific details on how you did it]
* Our guide explains how in more detail

**Company name (City, State/Country)**

**Month Year - Month Year**

**Job title**

* Here’s you’ll use bullet points to describe your work experience
* Use the format: [Accomplished] by [specific details on how you did it]
* [Our guide](https://slingshotconnections.com/create-a-resume-that-gets-looked-at/) explains how in more detail

**EDUCATION**

**[Degree type] in [Major]**

Name of school or university / City, State or Country

**OTHER SECTIONS (Optional)**

* Select from optional sections in our guide if needed